

- 1 Career Planning**
 - Computer-aided career choice programs such as Prospects Planner, Adult Directions and Sort It
 - Career change and career development books
 - Information about ethical careers and corporate and social responsibility
- 2 Occupational Information** - Explore specific jobs, professional development, and occupational sectors
 - Career guides
 - Literature from professional bodies
 - Occupational profiles
- 3 Diversity** – Information to support anyone who feels they face particular barriers when it comes to finding success with their career choice or career development
 - Literature and advice from variety of organisations
- 4 Working Overseas** - Consider the options
 - Books and information about job hunting overseas
 - Access to Exodus - information about living, working and studying in other countries
- 5 Working in Development** - Careers that make a difference
 - Getting into international development
 - NGO directories and development organisations information
- 6 Time Out/Gap Year** – do you need a career break
 - Finding voluntary work both here and abroad
 - Find suitable volunteering projects with WorldWide Volunteering, simply enter your criteria
- 7 Job Searching** - Improve your techniques
 - Help sheets on key areas such as interviews, presentations and covering letters
 - Books to help with application, interview and presentation skills
 - Sample questions and practice psychometric help sheets
 - Videos covering topics such as networking and assessment centres
- 8 Employer Information** - Research specific employers
 - Annual graduate employment publications
 - Industry directories and yearbooks
- 9 Vacancies** - Full-time, part-time and temporary vacancies
 - Vacancy bulletins www.careers.lon.ac.uk/jobalert
 - Annual vacation work booklet
 - Daily popular newspapers and a wide range of professional journals www.careers.lon.ac.uk/journals
- 10 Study Abroad**
 - Search for courses overseas with Course Discover
- 11 Further Study** - Investigate courses and institutions; sources of funding
 - Postgraduate directories for identifying courses
 - Prospectuses from most UK universities, PGCE institutions and MBA schools
- 12 Funding**
 - Grant directories
 - Access to FunderFinder (software) and the Grant Making Trusts CDROM to help you identify charitable funds that may be sympathetic to your funding needs

Remember:

Don't forget to look at our Online Careers Library www.careers.lon.ac.uk/ocl

We are always trying to improve the service we offer to you, so please use our feedback cards to make any comments or suggestions.

If you need any help please ask a member of staff.